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TOP 10 TIPS FOR AWESOME INTRANET

Katja Jokisalo | MVP, MCT
Lead Architect, Modern Work @ Sulava

EUROPEAN COLLABORATION SUMMIT

EUROPEAN CLOUD SUMMIT

29TH NOVEMBER – 1ST DECEMBER 2021
HELLO! I’M KATJA!

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WHO ARE YOU?

1) Have you created sites or modified page contents on modern SharePoint this November?

2) Do you implement, develop or support intranet sites for your organization or your customers?

3) Have you ever tried bouldering or techno parties?
Top 10 tips for Awesome Intranet (demo-packed!)

Modern SharePoint is beautiful, mobile-friendly and fun to use. Moreover, it's an increasingly effective platform to tell your story, digitalize business processes, and help employees to share and find information. Communication sites have already taken the role of de facto intranet platform, but Microsoft keeps adding awesome new features frequently. Are you taking the most out of your intranet?

Come and see the top 10 ultimate ways to boost your modern intranet in this demo-packed session!

You'll learn for example how to
• target, suggest, and visually highlight the most relevant content,
• efficiently deliver intranet news in multiple channels (Teams, Yammer, and email),
• visualize data with List Formatting and
• use no-code search solutions to offer custom refiners and verticals for your content
Modern SharePoint Communication Sites

• Communication sites = successor for classic SP publishing sites, since 2017
  • New UI & lots of new features in lists and libraries
  • New site templates (living side-by-side with the old ones)
  • Flat and flexible structure - No subsites but hubs!

• Completely renewed pages
• Natively responsive and mobile friendly
• Bunch of awesome new web parts <3
TOP 10 TIPS!
• Awesome resource for
  • Getting familiar with modern SharePoint sites and their capabilities
  • Inspiring ideas for use of different layouts, web parts and visual elements
  • Solution gallery for specific needs
  • Click & install pre-configured demo / sandbox sites with sample content in your environment

• https://lookbook.microsoft.com/
2 COLLABSIBLE SECTIONS

- Brand new feature – accordion view
  - open / close sections of content on the page
- Requires the use of sections on the page
  - Use section background colour & divider to visually separate sections
- Tip: use for Q&A pages!
- https://ganeshsanapblogs.wordpress.com/2021/07/01/sharepoint-collapsible-sections-on-modern-pages/
• You can use forms directly on page with Forms web part
• Create a new form on the fly or link existing one
• Choose whether to show form (collect answers) or results

https://support.microsoft.com/en-us/office/use-the-microsoft-forms-web-part-d4b4d3ce-7860-41e4-8a98-76380efe7256
- Lists are a great way to replace
  - Excel worksheets
  - Tables on your page
- Format list views (rows) or columns with JSON
- Lots of examples and ideas available in GitHub!

https://docs.microsoft.com/en-us/sharepoint/dev/declarative-customization/view-formatting
5
PNP MODERN SEARCH

- Collection of open source web parts for custom search experience
  - Search box
  - Search vertical & filters (refiners)
  - Search results

- Sample use cases:
  - Add people search box on your intranet home page
  - Create custom news archive with keyword search and filters
  - Any case where Highlighted content wp is not enough 😊

- [https://microsoft-search.github.io/pnp-modern-search/](https://microsoft-search.github.io/pnp-modern-search/)
• Use workflows to automate actions and notifications
• Flows can be configured directly from page or document libraries
• Check out pre-configured Page Approval flow
  • Approvers will get email with actionable messages
• https://support.microsoft.com/en-us/office/approval-flow-for-modern-pages-a8b2e689-d4a1-4639-8028-333c0ece30d9
• Brand new way to improve connection with personalized content in the context of work

• Top 3 things:
  • Bring your intranet / landing page to Teams
  • New web parts: Feed & Dashboard
  • Global navigation = Resources

• Clear non-relevant clutter from feeds and links while still keeping content open for everyone
• Use any AAD security groups (Teams teams, too!)
• Available in
  • Navigations (global, hub, site, footer)
  • Quick links
  • Pages, news, files
  • Events

• https://support.microsoft.com/en-us/office/target-content-to-a-specific-audience-on-a-sharepoint-site-68113d1b-be99-4d4c-a61c-73b087f48a81
• Boosting is a dynamic way to increase visibility of selected news articles

• At the moment:
  • Boosting effects only Viva feed (and PnP Modern Search)
  • You can only boost until expiry date

• In the future:
  • Boosted news are visible also in automatic newsletter, app bar and oob News parts
  • More finetuning – boost until seen x times or reached x number of actions

• [https://support.microsoft.com/en-us/office/boost-news-from-organization-news-sites-46ad8dc5-8f3b-4d81-853d-8bbbdd0f9c83](https://support.microsoft.com/en-us/office/boost-news-from-organization-news-sites-46ad8dc5-8f3b-4d81-853d-8bbbdd0f9c83)
10  MULTICHLANNEL NEWS PUBLISHING

- Notify users about SharePoint news articles in Yammer, Teams and Outlook
  - Teams has native SharePoint News connector (from current site only)
  - Post news to Yammer with Flow
  - Newsletter and Send to email features for Outlook

- You can also automatically deliver news from any site to any Teams channel with custom workflow

- [https://support.microsoft.com/en-us/office/add-team-site-news-in-a-teams-channel-743607c0-9510-414b-8aab-1ae9ef5d3f49](https://support.microsoft.com/en-us/office/add-team-site-news-in-a-teams-channel-743607c0-9510-414b-8aab-1ae9ef5d3f49)
thank you

questions?
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